

SUBMISSION FORM

Name of Offeror: _____

Complete and return to:

Patricia Viccaro,
Michael Gumbs
& Todd Murphy

RFP No. 743672-31678P

RFP Addendum No.

E-mail address Patricia.Viccaro@parsons.com;

E-mail address Michael.Gumbs@parsons.com&

Todd.Murphy@parsons.com

This Request for Proposal (RFP) is for USPS Postal Facility listed below

1. **PRICE** Firm-Fixed-Price (FFP) - Proposal (including all applicable taxes & sales tax)

Listing	Facility Name	Pricing
1	BOSTON PDC	\$
2	HARTFORD PDC	\$
3	STAMFORD PDC	\$

2. **SUB-TIER CONTRACTORS AND SUPPLIERS**

- A. Work shall be performed by Offeror's own forces/employees? Yes No . Please list the percentage of work that will be completed by Offeror's own forces: _____%.
(Provide names and addresses of subcontractors, if any, and include scope and percent of work to be sublet. [provide an attachment if necessary])

<u>Sub-Tier Contractor Name</u>	<u>Scope</u>	<u>% of Work to be Sublet</u>	<u>Business Enterprise*</u>				
			Circle all applicable				
_____	_____	_____	S	L	M	W	V
_____	_____	_____	S	L	M	W	V
_____	_____	_____	S	L	M	W	V
Offeror's own							
forces/employees		100%					

*Type of Enterprise:

S – Small Business L – Large Business M – Minority Business
W – Woman Owned V – Veteran Owned

- B. Provide the required Safety Performance records from the sub-tier contractors if **30% or more** of the work is to be sublet. Reference – Parsons Safety & Security Requirements & PSSP for additional details.
- C. If Offeror's proposal is over \$1,000,000.00, complete form found in "Small Minority and Women Owned Business Subcontract Plan".

Submission Form

3. INSURANCE

The Offeror must provide proof of insurance (insurance certificate[s]) as specified in “Parsons USPS Standard Basic Ordering Agreement, Section V – Special Provisions, Article 3.0”.

4. BONDS

If Offeror’s proposal submittal is over \$1,000,000.00, the Offeror must provide a letter of “bondability” from its Surety Agent stating the Offeror has sufficient bonding capacity to provide payment and performance bonds that are equal to 100% of the Offeror’s proposal submittal price and the Offeror’s total bonding capacity. Upon award of any Subcontract or Task Order the subcontractor will provide a performance & payment bond. The penal amount of a performance & payment bond must equal 100% of the original subcontract/task order price. **(Note: Include bond price regardless of Offer Amount.)**

5. EXCEPTIONS TO RFP DOCUMENTS

A. Scope of Work

No

Yes - Attach separate sheet titled “Exceptions to Scope of Work” with detailed explanation of requirements that cannot be met by Offeror, or that Offeror believes could be modified. Offeror’s reasons therefore shall be expressly stated.

B. Parsons USPS Project Standard Basic Ordering Agreement, Section IV -Compensation and Payment

No

Yes - Attach separate sheet titled “Exceptions to Compensation and Payment” with explanation

C. Parsons USPS Project Standard Basic Ordering Agreement, Section V - Special

Provisions No

Yes - Attach separate sheet titled “Exceptions to Special Provisions” with explanation

D. Parsons USPS Project Standard Basic Ordering Agreement, Section VI General Provisions

No

Yes - Attach separate sheet titled “Exceptions to General Provisions” with explanation

E. Other (Any other provisions, requirements or conditions of this

RFP) No

Yes - Attach separate sheet titled “Other” with explanation

6. CONTINGENCIES OF OFFERORS PROPOSAL

No

Yes - Attach separate sheet titled “Contingencies to Offerors Proposal” with explanation

7. Licenses

A. License for State(s) in which job is to be performed: Yes No*

Note: Each offeror must complete this section in full and provide proof of license status (if applicable). Parsons may not consider the proposals from offerors without proof of license(s). Parsons may not issue an award without proof of license(s).

State of License (s):	
Contractor's License Number (s):	
Type of License:	
License Expiration Date:	

*If No, please provide an explanation:

B. Offeror is familiar with site conditions. Yes* No

* Job walk or otherwise

8. **ACKNOWLEDGEMENT / CERTIFICATION**

Offeror hereby acknowledges:

1. The person signing below is an authorized representative to make binding and enforceable decisions and assume financial responsibility of Offeror.
2. Offeror has read and agrees to the schedule commitments contained in this RFP.
3. Offeror certifies that the Offeror's price is accurate, complete, and current as of the date of this proposal submitted.
4. Offeror certifies that the Offeror's price includes **all applicable taxes (including sales tax) and all bonding prices.**
5. Offeror's pricing is valid for sixty (60) days after proposal submitted unless mutually agreed upon by Parsons and offeror.
6. Parsons at any time before award may request any additional documents and failure to provide requested documents shall result in determination by Parsons of non-responsiveness to this RFP and disqualification from proposal evaluation process.
7. All exceptions, contingencies, etc., were addressed in Submission Form (Parts 5 & 6), and any additional exceptions, contingencies, etc. not addressed within these parts shall be construed as not part of Offeror's proposal to this RFP nor held binding between Parsons and Offeror.
8. A subcontract or BOA/Task Order shall be issued upon award of project and will include all terms and conditions found within this RFP unless exceptions, contingencies, etc, otherwise noted on Submission Form, Part 5 and 6 have been accepted by Parsons.
9. Parsons reserves the right to reject any and all proposals. No obligation, either expressed or implied, exists on the part of Parsons or the USPS to make an award for the work or for costs incurred in the preparation of the proposal covered by this RFP.
10. If receiving an award in excess of \$30,000, the Offeror hereby certified that this company, its principles, was not debarred, suspended, or proposed for debarment by the Federal Government during this solicitation period.

Company Name

Printed Name of Offeror's Authorized Representative

Signature of Offeror's Authorized Representative

Date

Title of Offeror's Authorized Representative